



Youth Preparedness Council



FEMA

# FEMA Youth Preparedness Council

## Application Form

### PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 1 hour and 25 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is voluntary. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, S.W., Washington, DC 20472-3100, Paperwork Reduction Project (1660-NW94) NOTE: Do not send your completed form to this address.

*Your information is being collected solely for use by FEMA with regards to the Youth Preparedness Council open applications. Your information will not be shared with or used by any external entity unless prior permission is given.*

## APPLICANT INFORMATION

PERSONAL INFORMATION	
Name	
Date of Birth	Age <input type="text"/> Current Grade in School <input type="text"/>
Street Address	
City	State <input type="text"/> Zip/Postal Code <input type="text"/>
Email Address	Phone Number <input type="text"/>
Gender/Sex	
Parent's/Guardian's Name and Phone Number	
Race or Ethnicity (select all that apply)	American Indian or Alaska Native _____ Asian _____ Black or African American _____ Hispanic or Latino _____ Native Hawaiian or Other Pacific Islander _____ White _____ Other/choose not to report _____
Have you previously applied to the Youth Preparedness Council? If yes, what year did you apply?	Yes <input type="text"/> No <input type="text"/>
How did you hear about the Council?	
Would you like to receive information from FEMA about other preparedness opportunities?	Yes <input type="text"/> No <input type="text"/>

## TWO (2) LETTERS OF RECOMMENDATION

You must attach two (2) letters of recommendation as part of a complete, eligible application. At least one (1) letter of recommendation must be from an adult who can speak to your experience with preparedness and/or disaster(s). The second letter of recommendation should be from an adult who is familiar with your involvement in the community. Examples of adults who may write letters of recommendation include group leaders, teachers, advisors/counselors, school administrators, coaches, employers, community or faith leaders, local first responders, or Citizen Corps Council or CERT Program members. You may not submit letters written by family members, relatives, guardians, etc.

LETTERS OF RECOMMENDATION	
Written By (Last name, First name)	
Relationship to applicant	
Written By (Last name, First name)	
Relationship to applicant	

## ACADEMIC STANDING

Being a Youth Preparedness Council member is a rewarding and exciting experience, but it is also time-intensive. It is important that Council members use time management skills to balance school, extracurricular activities, and their involvement in the Council. Please submit academic records (e.g., report cards, transcripts) that demonstrate your good academic standing for the current and last school years.

## EXTRACURRICULAR ACTIVITIES AND TRAININGS

Please list extracurricular activities, extra academic activities, or volunteer activities (including position[s] held, if applicable) that you have participated in.

*SAMPLE: DC High School Chess Club; Member 2014-2015; Secretary 2015-2016; Wilson High School*


Please list training(s) you have completed that are applicable to emergency preparedness.

*SAMPLE: IS-100.B: Introduction to Incident Command System; completed May 2015; Montgomery County*


# NARRATIVE RESPONSES

Please respond to the following questions/topics in **EITHER written OR video** form. If responding in writing, complete the fields below, noting the character limit for each response. If responding via video, please be sure to address all eight (8) questions/topics in your video. Please keep your video under 20 minutes in length. You may include the video file as an attachment to your application email **OR** you may upload your video to a video-sharing website (e.g., YouTube) and provide the link in the box below.

Video Link:	
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1. Why are you applying to FEMA’s Youth Preparedness Council? (Max 700 characters)

2. What topics in emergency preparedness are you experienced with or interested in? Please tell us about your experience and/or why you are interested in those topics. (Max 700 characters)

3. Why do you believe emergency preparedness is important? (Max 700 characters)

4. What skills would you bring to the Council? Skills could include emergency management, technology, communication, problem solving/critical thinking, research, and more. Please describe how you have used those skills. (Max 700 characters)

5. Membership on the YPC will require strong time management skills. How do you manage your time to ensure important tasks do not fall through the cracks? (Max 700 characters each)

6. Please describe a challenge or conflict that you have faced and how you approached that challenge. (Max 700 characters)

7. YPC members often complete projects independently and as parts of a team. What role(s) do you like to play on a team? Why? What activities do you prefer to do independently? (Max 700 characters)

8. Each Council member is required to complete youth preparedness projects during his or her term.

**Part A:** Please describe a challenge or problem related to emergency/disaster preparedness you would like to solve. Explain why it is important and some steps you could take to work towards a solution. (Max 700 characters)

**Part B:** Thinking about your community needs, please propose a local or regional disaster preparedness project that you might complete. Explain the gap you are trying to address, some steps you may take to address it, and how your skills would support the project. (Max 700 characters)

# SUPPLEMENTAL MATERIALS

Supplemental materials are welcome but not required. Possible supplemental materials include news about a preparedness or disaster response activity in which you participated, preparedness materials that you developed, or pictures and video of a preparedness activity in which you participated. Videos uploaded to video-sharing websites (e.g., YouTube) may be included by providing direct links. Below, please identify any other files or links that you are submitting with your Youth Preparedness Council application. Please provide a brief description of each file or link.

File Name 1:	
Description:	

File Name 2:	
Description:	

File Name 3:	
Description:	

# SUBMITTING YOUR APPLICATION

The complete application—one (1) application form, one (1) video response (if applicable), two (2) letters of recommendation, academic records (current and last school years), and any optional supplemental materials—should be sent in one (1) email to [FEMA-Prepare@fema.dhs.gov](mailto:FEMA-Prepare@fema.dhs.gov).